

ABOUT US

Contract Purchasing



Working cooperatively...

TOGETHER

CONTRACT PURCHASING



National Joint Powers Alliance®

REALIZE THE POWER AND VALUE OF CONTRACT PURCHASING



Todd Lyscio

Executive Director

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We invite your organization to take the opportunity to join over 35,000 Member agencies that have access to national contract volume pricing from over 110 nationally acclaimed Vendors. These Vendors represent thousands of competitively bid equipment, products and related services. NJPA will save you and your agency considerable time, money and the steps required of the bidding and contracting process. It takes only minutes to complete a no-cost, no-obligation or liability Membership. Get started today at www.njpacoop.org.

National Joint Powers Alliance® (NJPA) is a governmental agency operating under the enabling authority outlined in Minnesota Statute 123A.21. This statute was created in 1978 and revised in 1995 to allow participating government and education agencies to reduce the cost of purchased equipment and products by leveraging their combined national purchasing power.

NJPA is also guided and enabled by M.S. 471.59, the "Joint Exercise of Powers" Laws, which defines the ability of two or more government agencies to enter into an agreement to contract in common through the action of each of the governing bodies. This includes the ability to enter into cooperative agreements. As such, we are a public agency serving as a Member-owned cooperative on behalf of all government, education (both public and private) and non-profit agencies nationwide.

NJPA establishes and provides nationally leveraged and competitively solicited purchasing contracts in cooperation with the Uniform Municipal Contracting Law (M.S. 471.345 Subd. 15), and is enabled by the Joint Exercise of Powers Laws (M.S. 471.59). This statute allows our Members to legally purchase through our contracts without duplicating their own competitive bidding process and requirements. The result of this cooperative effort is a variety of nationwide, high-volume, cost-effective competitively bid contract solutions and services to help meet the ever challenging needs of our current and future Member agencies.

I personally look forward to being a part of serving you and your agency needs.

NJPA is nationally endorsed by:



www.aasa.org



www.government-fleet.com

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NJPA'S COMMITMENT TO ITS VENDOR PARTNERS

As a NJPA awarded contract Vendor, you can expect only the highest level of integrity, business practices and ethics. Our commitment to you will reflect our very best efforts to embrace and grow our relationship through common goals and respect.

Our partnership will demonstrate open and honest communication, and our actions will represent the foundation of who NJPA is as an organization and how our employees represent the mission of NJPA. We will focus on our contracting process and procedures to ensure the level of consistency necessary to exceed the overall contracting and procurement expectations of our Members and Vendors.

Your decision to respond to a NJPA national solicitation will be something you can be proud of. It will become a critical element in your company's success. Your NJPA contract will advance your commitment to effectively do business with government and education agencies nationwide through competitively bid and awarded contracts.

On behalf of the NJPA Board and our staff, we are committed to earning your trust and respect as a valued business partner.



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Mike

SERVICE IS OUR FOUNDATION

At NJPA, we are driven to provide efficient public service through our national contract purchasing programs. The common needs of our Members and our desire to serve your agency will lead our commitment and overall efforts as we face the budget and purchasing challenges in the future together.

OUR COMMITMENT: NJPA is committed to serving you, our Member, through a continuous effort to meet your present and future needs. Our goals include working to provide valued contract purchasing solutions. We will strive to meet your needs in a measurable, cost-effective manner. We will research the industry with regard to our Members' common needs, and as a result deliver to you the opportunity to purchase through nationally leveraged contracts offering the very best products, equipment and services at the lowest possible contract price. We are only able to do this as we work together developing business and Member relationships creating a unified purchasing alliance.

OUR PURPOSE: The general purpose of NJPA is to create and host a national municipal association's purchasing alliance. Our goal is to provide our Members with requested programs and services created, coordinated and delivered through a cooperative effort between all participating Members. **NJPA is a national organization that creates a business and service relationship alliance between buyers and suppliers.** Participation is offered to legislatively qualified agencies nationwide. Member agencies must still interpret their own purchasing laws and recognize NJPA as having satisfied their own competitive bidding requirements.

We look forward to working closely with you and your agency, listening to your needs and interests and responding by providing valued contracted solutions.



Duff Erholtz

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ENABLING LEGISLATION

JOINT POWERS LAWS

NJPA Members are generally authorized to use NJPA contracts through “Joint Exercise of Powers”. These laws are written in every state, but are worded slightly differently. In general, Joint Powers Laws state “What two units of government and/or education can individually do for themselves, one can do for another.” Interpretation of these laws are entirely the responsibility of the Member.

NJPA therefore invites, evaluates and awards nationally leveraged, competitively bid and cooperatively shared procurement contracts for our current and potential Membership nationwide.

SERVICE IS OUR STANDARD

As a unit of government, NJPA exists for the singular purpose of driving value to our Members. We engage our Membership throughout our procurement process in an effort to stay in tune to their individual needs. Members are encouraged to give us input and express their views on everything we do on their behalf—from what to bid for, the process we use to bid, how to evaluate, and finally, with their purchase orders making well thought out procurement decisions. We are driven to provide efficient public service through our national cooperative purchasing programs. Our common needs, and the desire to serve your agencies, will lead our efforts as we face the challenges of the procurement, business and industry community both now and in the future.

MEMBERSHIP WITH NJPA

Membership in NJPA is at no-cost, no-obligation or liability to “Participating Members” and can be established in the following ways:

- Online at: www.njpacoop.org/join/application
- Through hard copy Participation Membership application: www.njpacoop.org/membershipagreement
- Through “Joint Exercise of Powers Agreement”: www.njpacoop.org/jointexerciseofpowers
- Through an “Interlocal” or other type of intergovernmental agreement of your choosing (subject to NJPA review)

OUR FOUNDATION

MINNESOTA STATUTE 123A.21: SERVICE COOPERATIVES

This is the statute under which our “Service Cooperative” (SC) was created. Previously known as the North Central Service Cooperative (NCSC), we are now doing business as the National Joint Powers Alliance® (NJPA). Amendments to this legislation in 1995 expanded our potential Participating Membership to include any unit of government, education, or non-profit agency.

- **M.S. 123A.21 Subd. 2** states the purpose of a service cooperative is to “assist in meeting specific needs of clients in participating governmental units which could be better provided by the service cooperative than by the Members themselves.”
- **M.S. 123A.21 Subd. 3: Membership and Participation** Full Membership with a service cooperative shall be limited to public school districts, cities, counties and other governmental units as defined in section 471.59 and located within the designated five county area of Region Five and NJPA’s bylaws and policies. Participating Members, in contrast, are non-voting Members whom retain full right and title to cooperative contract purchasing contracts created by NJPA. The purpose of Membership is to document the appropriate level of a “Joint Powers” relationship between NJPA and the Participating Member to qualify the use of NJPA cooperative contract purchasing contracts. Participating Members have no obligation or liability to the organizational liabilities of NJPA.

- **M.S. 123A.21 Subd. 7 (23)** identifies the specific directive for our service cooperative to provide “cooperative purchasing services” to our Members.
- **M.S. 123A.21 Subd. 9 (d,e): Funding and benefit** “(d) the SC is a **public corporation and agency** and its board of directors may make application for, accept, and expend private, state and federal funds that are available for programs of the Members.”
Organization by definition and limitations “(e) The SC is a **public corporation and agency** and as such, no earnings or interest of the SC may incur to the benefit of an individual or private entity.”

STATE OF MINNESOTA ENABLING LEGISLATION

The following summary is an explanation of the enabling legislation referenced by NJPA. The plain language of the statutes, from our perspective, allows NJPA very clear authority to serve current and future Members through cooperative efforts.

NJPA ENABLING LEGISLATION

- **Minnesota Statute 471.345: Municipal Contracting Law**
 NJPA claims organizational status as a “Municipal Agency” under the authority of this definition and reference of 123A.21 Subd. 9 (d-e) Subd. 15 which defines “Cooperative Purchasing” abilities.
- **M.S. 471.345 Subd. 1: Municipality Defined**
 For purposes of this section, “municipality” means a county, town, city, school district or other municipal corporation or political subdivision of the state authorized by law to enter into contracts.
- **M.S. 471.345 Subd. 15: Cooperative Purchasing**
 Our national association, “National Joint Powers Alliance®” (NJPA), takes its name from this statute. A municipality may contract for the purchase of supplies, materials, or equipment without regard to the competitive bidding requirements of this section if the purchase is through a national municipal association’s purchasing alliance or cooperative created by a Joint Powers Agreement that purchases items from more than one source on the basis of competitive bids or quotations.

MINNESOTA STATUTE 471.59: JOINT EXERCISE OF POWERS

Subd. 1 defines the ability of two governmental agencies to enter into an agreement to contract in common through the action of each of their own governing bodies. Subd. 10 expands on the ability to enter into cooperative agreements.

- **M.S. 471.59 Subd. 1: Agreement**
 Two or more governmental units, by agreement entered into through action of their governing bodies, may jointly or cooperatively exercise any power common to the contracting parties or any similar powers, including those which are the same except for the territorial limits within which they may be exercised. The agreement may provide for the exercise of such powers by one or more of the participating governmental units on behalf of the other participating units. The term “governmental unit” as used in this section includes every city, county, town, school district, other political subdivision of this or another state, another state, the University of Minnesota, and any agency of the state of Minnesota or the United States, and includes any instrumentality of a governmental unit. For the purpose of this section, an instrumentality of a governmental unit means an instrumentality having independent policy making and appropriating authority.
- **M.S. 471.59 Subd. 10: Services Performed by Governmental Units; Commonality of Powers**
 Notwithstanding the provisions of Subd. 1 requiring commonality of powers between parties to any agreement, the governing body of any governmental unit as defined in Subd. 1, may enter into agreements with any other governmental unit to perform on behalf of that unit any service or function which the governmental unit providing the service or function is authorized to provide for itself.

FREQUENTLY ASKED QUESTIONS

Q. WHO IS NJPA?

A. NJPA is a public corporation or agency serving as a municipal contracting agency, operating under the legislative authority of Minnesota Statute 1.23A.21 (see specific statutory references on pages 4-5). All NJPA employees are public employees whom are required to pay into Public Employment Retirement Association (PERA) through payroll deduction. One level of comfort for Members is that NJPA employees have the same employment status as NJPA municipal Members.

Q. WHAT IS NJPA'S PRIMARY PURPOSE?

A. Among other things, NJPA creates national cooperative contract purchasing opportunities and solutions for itself and on behalf of its Members which include all government, education and non-profit agencies nationwide. These cooperative contract purchasing opportunities present both time and money savings for their users by consolidating numerous individually prepared solicitations to one cooperatively shared process and by the aggregation of demand from over 35,000 Members nationwide.

Q. WHO IS ELIGIBLE FOR NJPA MEMBERSHIP?

A. Eligible Members include any unit of government, education, or non-profit agencies nationwide.

Q. HOW IS NJPA GOVERNED?

A. NJPA is governed by the NJPA Board of Directors. The eight-member board is comprised of publicly elected governing officials; including school board, city council members and county commissioners.

Q. HOW MUCH DOES IT COST TO PARTICIPATE IN NJPA?

A. There is no-cost, no-obligation or liability to join or participate in NJPA contracts. There are no minimum contract purchasing requirements or commitments for Members use of NJPA contracts.

Q. HOW IS NJPA FUNDED?

A. Vendors realize substantial efficiencies through their ability to respond to one NJPA solicitation for bid to potentially earn thousands of sales. From these efficiencies, Vendors pay an administrative fee to NJPA calculated as a percentage of sales processed through the competitively bid procurement contracts held. This administrative fee is not an added cost or addition to membership purchases. The fee covers the costs of contract marketing and facilitation and it offsets operating expenses incurred by NJPA. NJPA does not receive state or federal aid or membership fees. With respect to cooperative contract purchasing, NJPA is a self-funded governmental unit. NJPA also shares these fees with certain other NJPA Members, partner cooperatives or associations as they demonstrate the desire and ability to help facilitate and market available NJPA contracts. Administrative fees paid to NJPA are not an additional cost to NJPA Members.

Q. HOW CAN WE JOIN AND PARTICIPATE IN NJPA AND ITS CONTRACTS AND SERVICES?

A. A participating Membership can be initiated by:

- An online Participation Membership application: www.njpacoop.org/join/application
- A paper-based Membership application: www.njpacoop.org/membershipagreement
- An example of a "Joint Powers Agreement" (sometimes called an "Interlocal" agreement): www.njpacoop.org/jointexerciseof-powers
- By any other intergovernmental agreement document of your choosing, pending review by NJPA.

Participating Memberships are at no-cost, no-obligation or liability to the Member. Participating Members are non-voting Members of NJPA.

Full voting Memberships are limited to units of government or education located within the five county region of Minnesota which NJPA was originally created to serve.

FREQUENTLY ASKED QUESTIONS

Q. DOES NJPA HAVE A PROFESSIONAL PUBLIC PURCHASING BOARD OF ADVISORS?

A. Yes. At this point all current participating Members are a part of our Board of Advisors. NJPA also has multiple Member Advisory Committees that specialize in various industry verticals to include a primary membership advisory that represents procurement professionals from our government and education Member verticals.

Q. CAN AGENCIES OTHER THAN GOVERNMENT AND EDUCATION USE THE PROGRAM?

A. Yes, under M.S. 123A.21, all non-profit agencies may participate.

Q. WHAT SPECIFIC STATUTE GIVES MY AGENCY THE AUTHORITY TO PARTICIPATE?

A. Generally, joint powers and/or cooperative purchasing laws create the authority for Members to accept NJPA procurement laws. These laws are a part of state law in every state, however, they are written slightly differently. Essentially what these laws state is "What two units of government can individually do for themselves, one can do for the other." NJPA Membership forms are designed to help establish an appropriate agreement to comply with the Joint Powers Laws of our qualifying agencies.

Q. WHAT ARE THE ADVANTAGES OF BEING A MEMBER OF NJPA?

- A.
- The competitive bidding process is completed and satisfied for your agency.
 - National aggregation of product and equipment demand and volume resulting in aggressive and competitive pricing.
 - Choice between products and services all offered under awarded contracts featuring: highest quality products, equipment and services; proven industry-leading and nationally acclaimed Vendors; a broad range of exceptional equipment, products and services; substantial time savings and related benefits for participating agencies
 - The ability to continue to perform your own competitive bidding process if you choose to do so.

NJPA is audited annually by an independent auditor with the results submitted to the State of Minnesota as required by state law.

Q. AS NJPA MEMBERS, ARE WE STILL ABLE TO BUY FROM OTHER CONTRACTS?

A. Yes, all NJPA contracts are non-exclusive and are contracts of choice by our Members.

Q. CAN MY PUBLIC AGENCY USE NJPA CONTRACTS WITHOUT ISSUING OUR OWN SOLICITATION?

A. Yes, in most states and local jurisdictions. All NJPA contracts have been competitively solicited nationally, reviewed, evaluated by committee and recommended to the NJPA Board of Directors for award in accordance with Minnesota public purchasing rules and regulations applicable to NJPA. Each solicitation is issued on behalf of NJPA and current and potential NJPA Members nationwide. Each RFP advises all responders that NJPA most desires a Vendor whom can sell and service participating Members in all fifty states and in some cases the provinces and territories of Canada. All RFP respondents understand that these contracts shall be used by Member governmental, educational and non-profit agencies throughout the United States.

Q. HOW CAN I OBTAIN COPIES OF THE LEGAL DOCUMENTATION ASSOCIATED WITH EACH CONTRACT?

A. Most of our documentation is available on our website at www.njpacoop.org/solutions. By selecting a Vendor from the list and scrolling to the bottom of the page you will see 1) Contract Award Documentation, 2) Documentation of the Competitive Bidding Process, 3) Documentation of the RFP, 4) Documentation of the Contract Maintenance. Please follow the instructions in each Vendor file to find pricing for that file. Procurement files are also available in hard copy at our office during normal NJPA business hours.

Q. WHAT IS THE SOLICITATION AND REQUEST FOR PROPOSAL (RFP) PROCESS?

A. NJPA conducts a comprehensive 11-step process (described in full on pages 9 -10) that includes: 1) Researching Member needs 2) Researching the solutions available in the market place 3) Requesting permission from the NJPA Board to issue a solicitation 4) Drafting and advertising a RFP 5) Receiving bidders' responses 6) Evaluating bidders' responses 7) Making recommendations to the NJPA Board 8) Awarding Vendor(s) 9) Posting approved contract documents 10) Developing and implementing a joint marketing plan with awarded Vendors 11) Reviewing and maintaining our contract throughout its term

FREQUENTLY ASKED QUESTIONS

Q. HOW DOES THE PURCHASE PROCESS FLOW?

- A. NJPA contracts establish a business to government style transaction flow. Members are encouraged to begin with their local dealer/representative of our contract holder as they are the experts in helping Members determine their specific needs and thereby defining the products and services needed. Members communicate with NJPA to verify the awarded contract pricing.

To execute a purchase, a Member should issue a purchase order according to their normal organizational parameters. In addition, the Member should identify on the face of that purchase order "This purchase order is issued pursuant to NJPA Contract #XXXXXX-AAA" which will notify the local dealer/representative of your desire to use the NJPA contract that includes its terms and conditions, pricing, contained therein.

Q. CAN MY AGENCY ADD ADDITIONAL TERMS AND CONDITIONS ?

- A. Members have the ability to propose new or additional terms and conditions during the customer purchase order phase. By reviewing your procurement documentation and local requirements you may find that there are specific requirements by your agency that are not included in the NJPA terms and conditions. The terms and conditions of the NJPA contract cannot be changed but custom or additional terms and conditions are acceptable between the customer and Vendor at the purchase order level.

Q. WHAT ABOUT CUSTOMER SATISFACTION AND ASSURANCE?

- A. NJPA cooperative procurement contracts guarantee sales of zero. Each Vendor must earn each individual sale they propose. Excellent products/equipment and customer service yields excellent customer satisfaction and assurance. As a result, NJPA cooperative procurement contracts are based on the quality and performance of the equipment/products and support of the on-going customer services. Our Members issue their most important and final vote with their purchase orders.

Q. DESCRIBE WHO NJPA CONTRACT AWARDS TO.

- A. NJPA prefers to award contracts at the manufacturer level when possible. Contract awards to manufacturer's are made on behalf of that manufacturer's dealer group through the established relationship between manufacturer and dealer group. Likewise, contract awards made to a re-seller are made on behalf of the re-seller's manufacturer's, again through the established relationship between the re-seller and their manufacturers. In many cases, some products or equipment are only available through re-sellers. Whichever is the case, NJPA Members have a single source of responsibility in the awarded contractor and that awarded contractor takes responsibility for all third party sub-contractors used in the acquiring and delivering of the products and services to be delivered.

Q. HOW DO MY REGULAR SUPPLIERS BECOME AUTHORIZED SUPPLIERS FOR NJPA?

- A. Ask the supplier to watch for bids being posted. NJPA bids are posted in the Star Tribune (www.startribune.com), on the NJPA website (www.njpacoop.org), the NoticeToBidders.com website (www.noticetobidders.com), distributed to other procurement websites such as BidSync (www.bidsync.com) and Onvia (www.onvia.com), and distributed to the procurement offices in each state for re-publication in their jurisdictions at their option. Suppliers can respond to bids in a sufficient manner to be awarded a contract according to the terms and conditions contained therein.

Q. HOW DO I GET MORE INFORMATION ABOUT NJPA?

- A. Visit our website at www.njpacoop.org or contact any of our Vendors listed in our Contract Directory. You may also contact us directly at 888-894-1930 or:

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OUR 11-STEP PROCUREMENT PROCESS

It is the desire of NJPA to meet our Members' procurement requirements, but it is ultimately our Members' responsibility to interpret local purchasing laws to determine their own ability to access and participate with NJPA contracts. Our request for proposal (RFP) process is continuously being refined to meet the changing needs of our Members. The desired result is a national, competitively bid procurement and contract process that is not only valued by Members but meets or exceeds local requirements—offering exceptional products and services from nationally acclaimed Vendors.

1) RESEARCHING MEMBER NEEDS

Carried out at numerous national trade shows, we take the opportunity to not only display our current offerings, but also listen to our Members' needs in an effort to refine our current and future product and service offerings.

2) RESEARCHING THE SOLUTIONS AVAILABLE IN THE MARKET PLACE

Constant research helps us develop the best approach for each offering. Some industries lend themselves to a manufacturer's response because that manufacturer provides a complete industry solution through their authorized dealers. Other industries lend themselves to a distributor response because they are able to provide the most complete industry solutions through the large number of manufacturers they represent.

3) REQUESTING PERMISSION FROM THE NJPA BOARD OF DIRECTORS

After establishing the existence of both a viable need and a viable NJPA style solution to that need, permission from the NJPA Board of Directors is sought and must be granted to officially begin the development of the solicitation and overall procurement process.

4) DRAFTING AND ADVERTISING A RFP

Our solicitation document is our cornerstone of cooperative contract purchasing. The consistency of that solicitation document, its response forms and evaluation criteria are some of our greatest assets. NJPA advertises each RFP:

- For at least two consecutive weeks in the Star Tribune (www.startribune.com)
- On the NJPA website (www.njpacoop.org)
- NoticeToBidders.com (www.noticetobidders.com) and on other appropriate e-commerce sites such as BidSync (www.bidsync.com) and Onvia (www.onvia.com)
- We notify the state level procurement departments in each state for possible re-posting of the solicitation within their systems and at their option

5) RECEIVING BIDDERS' RESPONSES

Bids are opened and read aloud at a time, date, and place specified in the RFP.

6) EVALUATING BIDDERS' RESPONSES

Evaluation begins at the bid opening by determining the "responsiveness" of each bid. "Level One Responsiveness" includes:

- Timely submission
- Properly organized
- Electronic as well as physical copies as required
- Original signatures on appropriate documents
- Verification of bidder's liability insurance

"Level Two Responsiveness" is the evaluation of the bid response according to the evaluation criteria provided in the RFP and documented on the "Bid Evaluation" (Form G) by the Bid Evaluation Committee. Our typical RFP invites the widest possible variety of products and services within the scope of a bid. Our intention is to create a contract that provides the widest possible array of utility to the widest possible array of NJPA Members. We also specifically invite bidders to define their products and services not only by industry standard terms, but also in terms of the latest technological advances and its applicability and utility to our Members.

PROCUREMENT PROCESS

Evaluating bidders' responses, continued:

The perceived procurement value of a bid to NJPA and its Members, in the opinion of NJPA, includes but is not limited to:

- Conforming to RFP's intent, scope and specifications
- Competitive pricing strategies
- Ability to sell and service NJPA Members nationally
- Financial strength, experience and success in the industry/marketplace
- References from past customers and prior experience with NJPA
- A clear, concise, aggressive and effective marketing plan
- Value added related products, services and technological advances
- Financing options and detailed payment terms
- Warranty, product and service responsibility
- Identifying the depth, breadth and quality of products and service offerings

Additional consideration is given to bidder's who demonstrate "Green" and Disadvantaged Business Enterprise and the ability to sell and service Canada and other international provinces.

The final evaluation is conducted using the "Bid Evaluation" form defined in the RFP. This form establishes a weighted scoring method and also provides for an optional "Cost Comparison." This point-based system is used as a part of the final scoring and awarded Vendor determination.

7) MAKING RECOMMENDATIONS TO THE NJPA BOARD

The recommendations of the Bid Review Committee are presented to the NJPA Board of Directors for final review and possible award. The NJPA Board has the final authority to issue or deny a procurement contract.

8) AWARDING VENDOR(S)

Upon approval by the NJPA Board, the recommended Vendor is awarded a four-year contract with NJPA and is subject to annual renewals. The Contract Manager and/or the Director of Contracts and Marketing welcome the new Vendor to NJPA.

9) POSTING APPROVED CONTRACT DOCUMENTS

A complete procurement file is organized and posted on our website, offering the applicable evaluation, contract and solicitation documents where they can be reviewed by our Members.

10) DEVELOPING AND IMPLEMENTING A JOINT MARKETING PLAN WITH AWARDED VENDORS

NJPA works with both the Vendor and Member to educate people about the benefits and uses of an awarded contract. We work with the awarded Vendor(s) to educate and energize their sales and service teams.

We advertise our awarded contracts in selected national publications, produce a full-color, hard copy "Contract Directory" and maintain a website offering of the contract opportunities. NJPA exhibits with Vendor partners in numerous national trade shows and provides break-out meetings presenting information at those trade shows on contract purchasing and cooperative opportunities available through NJPA.

11) REVIEWING AND MAINTAINING OUR CONTRACT THROUGHOUT ITS TERM

Contracts are reviewed annually for their effectiveness. NJPA contracts are written with four-year terms and subject to annual renewals based on those reviews. As a result, NJPA provides a simple, structured, well-documented procurement contract in an effort to create a seamless process for all of its Member procurement needs. It is important to stress that NJPA does not eliminate Member responsibility for following the bid process, but rather, provides a nationally pre-competed option, so as not to duplicate the formal bid process.

Your Next Step to Get Started

Copy this form, or join online: www.njpacoop.org/join.

JOIN 

**MEMBERSHIP AGREEMENT
PARTICIPATING MEMBER**



This Agreement, made and entered into this _____ day of _____, 20_____,
by and between National Joint Powers Alliance® (hereinafter "NJPA") and

(hereinafter "Applicant").

Whereas, the NJPA is created by Minnesota Statute §123A.21 (with membership further defined in Minnesota Statute §471.59) to serve cities, counties, towns, public or private schools, political subdivisions of Minnesota or another state, any agency of the State of Minnesota or the United States, including instrumentalities of a governmental unit; and

Whereas, NJPA's purpose as defined in Minnesota Statute §123A.21 is to assist in meeting specific needs of clients which could be better provided by NJPA than by the members themselves; and

Whereas, the NJPA Board of Directors has established the ability for an Applicant desiring to participate in NJPA contracts and procurement programs to become a Participating Member; and

Whereas, the NJPA Board of Directors has determined that Participating Members will have no financial interest or liability, nor be entitled to any representation on the NJPA Board of Directors, nor have any organizational liability to NJPA; and

Whereas, Applicant asserts that it is authorized to become a Participating Member of NJPA under the laws of its state or nation.

Now, Therefore, The parties hereby agree as follows:

That Applicant desires to be a Participating Member of NJPA with contract purchasing benefits, and that NJPA hereby grants said Membership status to Applicant.

This Agreement shall continue to remain in force until either party elects to dissolve the Agreement for any reason by written notice.

THEREFORE, IN WITNESS THEREOF,

the parties hereto have executed this Agreement the day and year written above.

Member Name:

National Joint Powers Alliance®

By _____

AUTHORIZED SIGNATURE

AUTHORIZED SIGNATURE

Its _____

TITLE

TITLE

DATE

DATE

ADDRESS

Please indicate an address to which your Membership materials may be delivered.
Thank you.

NJPA staff...



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